

Working at Carmichael's requires not only a love of books and reading, it requires the skills to actively recommend books for all types of readers including children of all ages.

Booksellers are responsible for making sure bookstore operations run smoothly. It's a lively work environment that offers a varied workday ranging from moving boxes of books to offering personal book recommendations to--always and above all--providing top-notch customer service. Every day, booksellers help customers find books, shelve books and maintain displays, operate cash registers, take special orders, dust, and answer phones.

Duties may include but are not limited to:

- Working at least one morning, one evening, and one weekend shift each week.
- Staying calm under pressure, juggling many tasks, and retaining a lot of information
- Standing on their feet for 8 hours at a time, lifting boxes of books (usually 25-30lbs each) and shelving individual books frequently
- Maintaining a polite and professional demeanor with customers
- Processing customer orders that come in through our website

Retail or bookselling experience helpful, but not required. Resume preferred.

Carmichael's is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to age; ethnicity; color; race; religion; sex; sexual orientation; gender identity and/or expression; marital, civil union or domestic partnership status; past or present military service; national, social, or ethnic origin; pregnancy; family or parental status; and/or genetic information (including family medical history). Carmichael's celebrates and values diversity. We believe diversity and diverse perspectives make our bookstore stronger and we're committed to creating an inclusive environment for all employees.

Carmichael's Bookstore

1295 Bardstown Road & 2720 Frankfort Avenue

Carmichael's Kids

1313 Bardstown Road

Name _____

Address _____

Phone Number: _____

Email address: _____

Date: _____

Why do you want to work at Carmichael's?

Tell us some books you love:

Job experience:

Please list any limitations on your schedule:

Skills pertinent to retail or bookselling (design, website, social media are good examples):

References:
